

CALIFORNIA TOBACCO ENDGAME CENTER FOR ORGANIZING AND ENGAGEMENT A project of the American Heart Association®

# INFORMATION & EDUCATION

VIRTUAL DAYS OF ACTION 2022

May 17 & 18

## Hello!!

J

You are muted upon entry.

During discussions ...please be mindful and unmute/mute yourself!



Please introduce yourselves in the chat box and use the Chat box for questions.





## Tobacco Endgame Center for Organizing & Engagement

Serving the community organizing and engagement needs of California's tobacco control community.



## **Technical Assistance**

One-on-One/Group Consultation Coalition Development & Strategy

Media Advocacy

Technical Assistance Portal (see website)



| _     |
|-------|
| _     |
|       |
| _     |
| <br>_ |

Resources

Organizing Toolkit Campaign Playbook Materials Translation



Community Organizing & Engagement Media Advocacy Affinity Calls Webinars Training

Technical Assistance Portal: www.organizingtoendtobacco.org/supportgateway



www.organizingtoendtobacco.org

Submit a Help Request at www.organizingtoendtobacco.org/supportgateway

The California Tobacco Endgame Center for Organizing & Engagement is a project of the American Heart Association. Funded by the California Department of Public Health, Grant Number: 19-10090



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Paul Knepprath

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Amber Valenzuela Field Media Advocacy Manager







Lori Bremner Organizing and Engagement Manager

> Lindsay Rothwell Project Coordinator





Jamie Morgan Government Relations Regional Lead

> Jacquelyn Marianno Digital Strategy Director



## SPECIAL THANK YOU TO THE WORKGROUP!



| Nasbah Ben<br>Project Director<br>Tribal Community Coordinator Center               | Amber Morris<br>Rural Initiatives Strengthening Equity<br>(RISE)                 | <b>Rosendo Iniguez</b><br>Program Manager, Hispanic Latino<br>Coordinating Center  | Isaias Guzman<br>Organizer, CA LGBTQ Health & Human<br>Services Network Coordinating Center |
|---|--|--|---|
| Vanessa Cummings,<br>MPH, CHES<br>Mariposa County Health & Human<br>Services Agency | <b>Salena Meade</b><br>Diversity & Inclusion Manager, CA<br>Health Collaborative | <b>Danica Peterson</b><br>Health Educator, Sac County Tobacco<br>Education Program | <b>Ravena Soto</b><br>Project Coordinator II<br>Tribal Community Coordinating Center        |
| Jazmine Guillen<br>LA County Tobacco Control and<br>Prevention Program              | Kim Homer Vagadori<br>Project Director<br>CYAN                                   | <b>Jena Grosser</b><br>Senior Program Consultant, CA<br>Tobacco Control Program    | <b>Jamie Morgan</b> , Government Relations<br>Regional Lead, AHA                            |



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## AGENDA

- Overview Information & Education Virtual Days of Action
- Overview of Theme and Key Messages
  - Lobbying vs. Education
  - Legislative Meetings: What to Expect, How to Prepare, How to Conduct an Effective Legislative Meeting Video
- Caucus Meetings
- Navigating the I&E Virtual Days of Action Event Site
- Q&A

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## Learning Objectives



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### **GOALS AND OBJECTIVES**

Understand the goals and objectives of I&E Virtual Days of Action

### THEME AND KEY MESSAGES

Learn how to convey the Theme and Key Messages to legislators and staff.

### **ENGAGE LEGISLATIVE OFFICES**

Understand how to have an effective meeting with your legislators and/or their staff

### NAVIGATING THE I&E EVENT PLATFORM

Learn how to use and navigate the I&E event platform

## Question Time! Poll Question

### Have you previously attended I&E Day?

- 1) Yes
- 2) No
- 3) No but I have attended another organization's Capitol Day of Action.





What is Information & Education Virtual Days of Action?

- Annual event that **brings together** the tobacco control community.
- To **inform and educate** the state legislature about the state of tobacco in California.
- To **raise our collective voices**, to generate visibility and to make an impact.

## WHAT TO EXPECT



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## What to Expect: Day 1

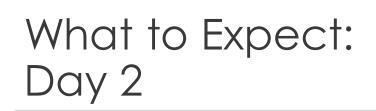


### Day 1: Tuesday, May 17, 2022

| Time          | Event/Activity   |  |
|---------------|--|--|
| 9:00 a.m.     | Welcome and Introductions<br>Land Acknowledgment<br>Schedule for the Day<br>The Help Desk  |  |
|               | <ul> <li>Technology &amp; Event Issues: <u>rj@bdi-events.com</u></li> <li>Legislative and Caucus Meeting Issues:<br/>Lindsay Rothwell <u>Lindsay.rothwell@heart.org</u></li> </ul> |  |
| 9:15 a.m.     | Event Review <ul> <li>Theme and Key Messages</li> <li>Event Resources</li> <li>Social Media</li> </ul>   |  |
| 9:30 a.m.     | Assemblymember Jim Woods   |  |
| 9:40 a.m.     | Pull Out Your Phone: Social Media Storm  |  |
| 9:45 a.m.     | The Legislative Landscape  |  |
| 10:00 a.m.    | Senate Pro Tempore Toni Atkins   |  |
| 10:15 a.m.    | BREAK  |  |
| 10:30 a.m.    | Pull Out Your Phone: Social Media Storm  |  |
| 10:30 a.m.    | Review Legislative & Caucus Meetings         –       Process         –       Schedule         –       Effective Meeting Training Video         –       Resources                   |  |
| 11:00 a.m.    | Guest Speaker  |  |
| 11:30 a.m. to | Legislative and Caucus Meetings Commence   |  |
| 3:30 p.m.     |  |  |
| 3:30 p.m.     | Log Into Zoom I&E Event  |  |
| 3:40 p.m.     | Pull Out Your Phone: <u>Social Media Storm</u>   |  |
| 3:45 p.m.     | Afternoon Regroup and Check-in   |  |

### Day 2: Wednesday May 18, 2022

| Time              | Event/Activity   |  |
|-------------------|--|--|
| 9:00 a.m.         | Welcome & Introductions  |  |
|                   | Review Schedule for the Day  |  |
|                   | The Help Desk  |  |
|                   | <ul> <li>Technology &amp; Event Issues: rj@bdi-events.com</li> </ul>   |  |
|                   | <ul> <li>Legislative and Caucus Meeting Issues:</li> </ul>             |  |
|                   | <ul> <li>Lindsay Rothwell <u>Lindsay.rothwell@heart.org</u></li> </ul> |  |
| 9:15              | Majority Leader Eloise Gomez Reyes                                     |  |
| 9:30              | Pull Out Your Phone: Social Media Storm                                |  |
| 9:30              | Reflections from Day 1   |  |
|                   | <ul> <li>What you heard</li> </ul>                                     |  |
|                   | <ul> <li>Messages that worked/didn't work</li> </ul>                   |  |
|                   | <ul> <li>Things you need going into meetings today</li> </ul>          |  |
| 10:00             | I&E Social Media Update  |  |
| 10:15             | Pull Out Your Phone: Social Media Storm – Take a BREAK                 |  |
| 11:00 - 3:30 p.m. | Legislative and Caucus Meetings Commence                               |  |
| 3:30              | Log Into I&E Event   |  |
| 3:30              | Pull Out Your Phone: Social Media Storm                                |  |
| 3:45              | Afternoon Regroup and Check-in   |  |





## MESSAGING



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## Overview of Theme and Key Messages

### Goal:

To inform and educate our legislators about the Tobacco Industry's significant and negative impact on the people of our state. That Tobacco Industry is responsible for nearly 40,000 deaths every year in California, or about 110 people every day.

### Hashtags:

#VoicesAgainstTobacco #BigBadTobacco

### **Our Ask:**

Speak out, get involved, and stand up to the Tobacco Industry.

### **Disseminate Key Messages:**

- Leave Behind with the Ask
- Internal Talking Points
- Social media storms



## Internal Talking Points



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## INFORMATION & EDUCATION

VIRTUAL DAYS OF ACTION 2022

### THE TOBACCO INDUSTRY'S PRACTICES LEAD TO THE DEATH OF NEARLY 40,000 CALIFORNIANS EVERY YEAR.

The Tobacco Industry spends \$8.4 billion a year nationwide to promote their deadly products with an estimated nearly \$447 million spent in California annually.<sup>2</sup>

- Tragically, the Tobacco Industry spending on advertising has more than tripled in three years, from \$197.8 million in 2015 to \$643.6 million in 2018, one of several factors that have contributed to the recent surge in e-cigarette use among youth.<sup>3</sup>
- In California, the Tobacco Industry intentionally targets and profits from African American, Hispanic/Latino, Asian American, Native Hawaiian, and Pacific Islander, American Indian, LGBTQ+, and rural communities resulting in addiction, disease, and death.<sup>4</sup>
- Communities most impacted by COVID-19 are also heavily targeted by the Tobacco Industry with marketing, advertising, discounts, and other tactics designed to make tobacco products more appealing.<sup>5</sup>

The Tobacco Industry is betting big on e-cigarettes to hook its next generation of customers to nicotine, working hard to mislead people that vaping products, are harmless. The truth is e-cigarettes are NOT safe.<sup>6</sup>

Internal Talking Points

- The Tobacco Industry uses tactics, such as discounts and couponing, to keep tobacco users addicted and encourage new users to start.<sup>7</sup>
- The Tobacco Industry has a long track record of pouring money into political contributions and fake "grassroots" campaigns to keep Californians from achieving healthy, tobacco-free communities.
- To date, the Tobacco Industry has spent more than \$21 million in their effort to overturn California's law prohibiting the sale of flavored tobacco and vaping products.<sup>8</sup>
- Smoking related costs in California are an estimated \$18.1 billion annually, with nearly \$3.5 billion in costs associated with the state's Medi-Cal program.<sup>9</sup>



## Leave Behind and Ask



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### THE TOBACCO INDUSTRY'S PRACTICES LEAD TO THE DEATH OF NEARLY 40,000 CALIFORNIANS EVERY YEAR

#### THE TOBACCO INDUSTRY PROFITS FROM INTENTIONALLY TARGETING OUR COMMUNITIES.

The Tobacco Industry targets California's African American, Hispanic/Latino, Asian American, Native Hawaiian, and Pacific Islander, American Indian, LGBTQ+, and rural communities that results in addiction, disease, and death.<sup>2</sup>

#### THE TOBACCO INDUSTRY SPENDS MILLIONS AND MILLIONS TO PROTECT THEIR PROFITS

- The Tobacco Industry spends \$8.4 billion a year nationwide to promote their deadly products, with an estimated nearly \$447 million spent in California annually.<sup>3</sup>
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#### THE TOBACCO INDUSTRY ENGAGES IN TACTICS DESIGNED TO STALL PUBLIC HEALTH PROTECTIONS

- The Tobacco Industry has a long track record of pouring money into political contributions and fake "grassroots" campaigns to keep Californians from achieving healthy, tobacco-free communities.
- To date, the Tobacco Industry has spent more than \$21 million in their effort to overturn California's law prohibiting the sale of flavored tobacco and vaping products.<sup>5</sup>

### OUR ASK

SPEAK OUT: Post, share, retweet antitobacco social media posts

GET INVOLVED: Write a letter in support of a local tobacco control policy in your district

STAND UP AGAINST: Issue a public statement calling out the tobacco industry for targeting and destroying our communities.

## Social Media Critical for Success

### STRATEGY

Planned social media storms and activities throughout event for multiple platforms.

### PREPARED

Prepared social media messages so you can grab and go.

### TRAINING

I&E Virtual Days of Action Social Media Training will cover messages and use of resources. Thursday 5/5, 1 PM - 2:30 PM



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## Question Time! Poll Question

How confident are you in your ability to advocate for tobacco control with decision makers and their staff?

- 1) Very confident
- 2) Somewhat confident
- 3) Not confident





## LEGISLATIVE AND CAUCUS MEETINGS



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## Lobbying vs. Education

## Lobbying

- Direct communication or attempts with legislators or their staff with the specific intention of promoting or influencing "support" or "opposition" on a specific piece of legislation, ordinance, or ballot measure.
- Encouraging the public to contact legislators or their staff to promote or influence "support" or "opposition" on a specific piece of legislation, ordinance, or ballot measure.
- Example: Asking a legislator to oppose an upcoming ballot measure.

### **Education**

- Communicating with or educating legislators or their staff or public about you program or tobaccorelated issue.
- Example: Educating legislators about potential tobacco policies that could be effective in their community



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Source: Rules of the Road https://www.tcspartners.org/Files.cfm?FilesID=6558 https://www.youtube.com/watch?v=UnPWHjL9zGI&ab\_channel=CDPHCTCP

## Legislative Meetings What to Expect

### **Format & Expectations**

- Most of you will be meeting with both your Assemblymember and your Senator and/or their staff
- Meetings are scheduled for 15 minutes, conducted on Zoom Events Platform
- Each meeting has a Meeting Lead who will organize a planning meeting with you before I & E Days

### **Schedule and Logistics**

- Meetings are scheduled May  $17^{\rm th}$  and  $18^{\rm th}$
- Scheduled based on voting address
- By Friday, May 6<sup>th</sup>, the tentative meeting schedule will be posted on the event website
- So far, we have scheduled 85 total meetings, 56 Assembly and 29 Senate, adding more each day



## Legislative Meetings How to Prepare Step 1: Research

Find Your California Legislator: <u>http://findyourrep.legislature.ca.gov/</u> (we have assigned participants based on registration address.

CA State Assembly Directory: <u>https://www.assembly.ca.gov/assemblymembers</u> CA State Senate Directory: <u>https://www.senate.ca.gov/senators</u>







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## How to Look Up Campaign Contributions

Step 1. Visit Cal-Access https://cal-access.sos.ca.gov/

Welcome to Cal-Access

Step 3. Ensure their committee name is the most recent cycle and active

| <u>1351732</u> | MAYES FOR ASSEMBLY 2014, CHAD | RECIPIENT<br>COMMITTEE | TERMINATED |
|----------------|-------------------------------|------------------------|------------|
| <u>1374095</u> | MAYES FOR ASSEMBLY 2016; CHAD | RECIPIENT<br>COMMITTEE | TERMINATED |
| <u>1392882</u> | MAYES FOR ASSEMBLY 2018; CHAD | RECIPIENT<br>COMMITTEE | TERMINATED |
| <u>1414363</u> | MAYES FOR ASSEMBLY 2020; CHAD | RECIPIENT<br>COMMITTEE | TERMINATED |
| 1435437        | MAYES FOR ASSEMBLY 2022; CHAD | RECIPIENT<br>COMMITTEE | ACTIVE     |

Step 2. Use Cal-Access Search – Type the name of your state representative



### Step 4. Review donations

| NAME OF CONTR   | IBUTOR             | PAYMENT TYPE | <u>CITY</u>   | STATE/ZIP     |
|-----------------|--------------------|--------------|---------------|---------------|
| REYNOLDS AMERIC | CAN, INC. MONETARY |              | WINSTON-SALEM | NC/27101      |
| ID NUMBER       | EMPLOYER           |              | OCCUPATION    |               |
|                 |                    |              |               |               |
| AMOUNT          |                    | TRANS. DATE  | FILED DATE    | TRANS #       |
| \$4,900.00      |                    | 5/19/2021    | 8/2/2021      | 2603258-INC22 |



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## Legislative Meetings How to Prepare Step 2: Review the Resources

Your Meeting Lead will schedule an important Planning Meeting with the Team.

Before the Planning Meeting, each participant should:

- $\checkmark$
- Review the resource on our website called Tips for Having an Effective Legislative Visit
- $\checkmark$ 
  - Familiarize yourself with the Internal Speaking Points and the ASK, which is on the Leave Behind document
  - Write out and practice your 30 second "Line" which is your WHY



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## Tips for Effective Legislative Meetings



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#### TIPS FOR HAVING AN EFFECTIVE LEGISLATIVE VISIT

In this document, we will outline the steps to have an impactful, efficient, and respectful meeting. You do not need to be an expert on the issue, just to be comfortable with the basic speaking points. However, you ARE an expert on your own experience, your story, and why you care. Your "why" will mean more to the decision maker than dry statistics.

The flow of an effective meeting can be described in three parts: The Hook, the Line, and the Sinker.

THE HOOK: This is a basic introduction of who you are, what organization you represent, and if you are constituent of this decision maker.

) THE LINE: This is your personal story, your experience related to the issue, your why.

) THE SINKER: This is the specific ASK for the meeting.

#### **BEFORE THE MEETING**

Do your research. You will want to know a bit about the decision maker that you are meeting with in advance of the meeting. Look them up on the jurisdiction's website, Wikipedia, YouTube, Facebook, Twitter, and/or in the local news media. You may get a sense of their stand on similar issues, or that you have a personal connection with them, having attended the same school or an interest in the same sport.

Please familiarize yourself with the speaking points

and the issues that will be discussed. Also, you will

o on 30 seconds long. , edia. Your team will schedule a planning session a couple of

weeks before the event so you can get to know each other and assign roles. Each person should practice delivering their Hook, their Line, and the Sinker during your planning session. It is one thing to write your story down, it is another to say it out loud in front of others! The team should be able to deliver their entire presentation in approximately 10 minutes.

want to write out and rehearse your LINE, which is

the reason that you care. It should not be more than

**DURING THE MEETING** 

Since this meeting will be virtual, be sure to log on about ten minutes early to ensure that your camera, speaker, and microphone are all working well.

You may find out (in advance or at the time of the meeting) that you are meeting with the staff rather than the decision maker. Meeting with a staffer is not a cause for concern, you will still have an impactful meeting. Don't underestimate a staff member. Staffers have the ear of the decision maker and is often able to give you more time and listen to your issue with less distraction than the decision maker themself.

If you meet with the decision maker, there is no need to be nervous. They are a person, just like you, and they actually care about what you think. In fact, they work for you!

Now, remember the three parts of an effective meeting.

THE HOOK: A constituent should thank the decision maker for meeting with you. Everyone should briefly introduce themselves and be sure to point out if they are a constituent of this decision maker. If they are not a constituent, they do not need to mention it unless asked. At this time, there is also a brief mention, just one or two sentences, about why you are there today. This is a brief preview of the Ask.

THE LINE: Unless the meeting is too large, everyone will want to briefly share their why. Your why can be your personal story, or local examples of the impact of the issue on the community.

THE SINKER: The Sinker is the reason you are there, what you want from the decision maker, the Ask. Always finish with the Ask. One constituent should deliver the Sinker and make the Ask. Then, stop talking and let the decision maker respond.

Be sure to stay on message. You may care about a variety of issues in the community, and decision makers often try to distract you, especially if they are not in alignment with your Ask. But remember that you are there for just one purpose.

It is fine if the decision maker or their staff cannot commit to your Ask in the moment. Sometimes they want to do more research before making a decision. If they ask you questions that you do not know the answer to, it is all right to tell them that you do not have the answer, but that you will get it for them. In fact, that is ideal because it give you a chance to follow up with them and show that you can be a resource for them on this topic.

Everyone should thank the decision maker before leaving.

The entire meeting should not last more than 15 minutes, so be prepared to end your remarks in about ten minutes so that the decision maker has time to share their response or ask questions.

#### AFTER THE MEETING

Briefly meet with your group after the meeting to compare impressions and to identify what follow up work is needed and who will do it.

Whether the decision maker requires follow up work or not, send a thank you note to each person that you met with, decision maker and staff alike. Those notes: help you form long term relationships with the offices. The decision maker may not stay in office, but their staff is likely to work for another decision maker in the future, or run for office themselves, and you want them to have a positive impression of the organizations that work on our issues.



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## Other Resources



#### MAIN MESSAGE:

#### THE TOBACCO INDUSTRY'S PRACTICES LEAD TO THE DEATH OF NEARLY 40,000 CALIFORNIANS EVERY YEAR.

- The tobacco industry spends \$8.4 billion a year nationwide to promote their deadly products with an estimated nearly \$447 million spent in California annually.<sup>2</sup>
- > Tragically, the tobacco industry spending on advertising has more than tripled in three years, from \$197.8 million in 2015 to \$643.6 million in 2018, one of several factors that have contributed to the recent surge in e-cigarette use among vouth 3
- In California, the tobacco industry intentionally targets and profits from African American, Hispanic/Latino, Asian American, Native Hawaijan, and Pacific Islander, American Indian, LGBTQ+, and rural communities resulting in addiction, disease, and death.4
- Communities most impacted by COVID-19 are also heavily targeted with marketing, advertising, discounts, and other tactics designed to make tobacco products more appealing.5

- The tobacco Industry is betting big on e-cigarettes to hook its next generation of customers to nicotine, working hard to mislead people that vaping products, are harmless. The truth is e-cigarettes are NOT safe 6
- The Tobacco Industry uses tactics, such as discounts and couponing, to keep tobacco users addicted and encourage new users to start.7
- The tobacco industry has a long track record of Astroturf campaigns to keep Californians from achieving healthy, tobacco-free communities
- To date the Tobacco industry has already spent more than \$21 million to delay the implementation and ultimately overturn a state vaping products.8
- Smoking related costs in California are an estimated \$18.1 billion annually, with nearly \$3.5 billion in costs associated with the state's Medi-Cal program.<sup>4</sup>

#### 2 "The Tail of Tobacco in California." Companyor for Tobacco-Ree Kills, 21 Jan. 2022, www.tobaccofreelide.org/org/international-color/filemia. Accessed 17 Mar. 2022 PE-Ogenetie Report for 2015-2018." Federal Trade Commission, Mar. 2022, <u>press the professorie/e-signretie-report-2015-2018</u>, Accessed 17 Mar. 2022 tory of involte ( Accessed 24 Mar. 2022. "A Story of Inequity." Tobacco Free CA, tobaccofrees t of Racium on our Nation's Health (unline), 2021 (steel 2021 Nov 1) kting the next Generation of Teens. Get the Facts Here.<sup>4</sup> Tabaszo Free CA, 37 July 2019, https://www.commons.com/actional/action/installation/com/installation/commons.com/actional/files/action/commons/action/com 7 U.S. Department of Health and Human Services. Preventing Tobacco Use Among Youth and Young Adults: A Report of the Surgeonieneral. Adanta, GA: U.S. D Ca. ery. 2022. cal



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- pouring money into political contributions and
- law that prohibits the sale of flavored tobacco and

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#### THE TOBACCO INDUSTRY'S PRACTICES LEAD TO THE DEATH OF NEARLY 40.000 CALIFORNIANS EVERY YEAR

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The Tobacco Industry targets California's African American, Hispanic/Latino, Asian American, Native Hawaiian, and Pacific Islander, American Indian, LGBTQ+, and rural communities that results in addiction, disease, and death.2

#### THE TOBACCO INDUSTRY SPENDS MILLIONS AND MILLIONS TO PROTECT THEIR PROFITS

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#### THE TOBACCO INDUSTRY ENGAGES IN TACTICS DESIGNED TO STALL PUBLIC HEALTH PROTECTIONS

- The tobacco industry has a long track record of pouring money into political contributions and Astroturf campaigns to keep Californians from achieving healthy, tobacco-free communities.
- The Tobacco Industry has spent more than \$21 million already to delay the implementation and ultimately defeat a state law that prohibits the sale of flavored tobacco and vaping products.5

#### OUR ASK

SPEAK OUT: Post, share, retweet antitobacco social media posts

GET INVOLVED: Write a letter in support of a local tobacco control policy in your district

STAND UP AGAINST: Issue a public statement calling out the tobacco industry for targeting and destroying our communities.

1 "Tobacco is the #1 Preventable Cause of Death." Tobacco Ree CA, California Tobacco Control Program, 21 July 2021, tobaccoheaca.com/hashh/tobacco-la-the-number-one-preventable-cause-of-death/#1:tobacco%20productr% ontinue%20to%20be, Accessed 17 Mar. 2022

2 A Story of Inequity." Tobacco Free CA, tobaccofreeca.com/story-of-inequity/. Accessed 24 Mar. 2022

- 3 "The Toll of Tobacco in California." Composing for Tobacco-Ree Kids, 21 Jan. 2002, www.tobacco/reekids.org/orobiers/holl-us/california, Accessed 17 Mar. 2002
- 4 "5-Cigarette Report for 2015-2018." Federal Trade Commission, Mar. 2022, www.fic.gov/neoritale-cigarette-report-2015-2018. Accessed 17 Mar. 2022.

5 Ca.pox. 2022. cal-access sos. ca.pox/Campaign/Committees/Detail.accv?id=14314078aession=2019.8view=seneral, Accessed 28 Mar. 2022.

## Legislative Meetings: How to Prepare Step 3: At the Planning Meeting

With your Meeting Lead, work with your group on dividing the roles and ensuring everyone knows their part.

## Key Considerations:

- Who will start the meeting and lead off the introductions (Hook)?
- Who will share the key messages, a personal story, or local data (Line)?
- Who will make the ASK (Sinker)?
- Who will close the meeting and express appreciation
- Practice! Practice! Practice!



## Legislative Meetings: How to Prepare Step 4: The Day of the Meeting









Be sure you have checked the meeting schedule for any updates Find your session on the schedule list on the event platform Join the zoom room ten minutes ahead of the scheduled time

Review your notes for your role, relax, and BREATHE



## Legislative Meetings: How to Prepare Step 5: After the Meeting

Your Meeting Lead will have scheduled a Follow Up meeting for after I & E Days.

Debrief – did you all interpret the Decision Makers comments in the same way?

- Who will follow up with a thank you and the answers to any questions?
- Fill out the legislative feedback form and submit to organizingtoendtobacco@heart.org



## Steps for the Legislative Meeting – Putting it Together

### Research

Learn about the Decision Maker and the District

1

### Review

Review the Resources at the Tobacco Endgame Center website before the Planning Meeting with your group

2

### Plan

Come prepared to the Planning Meeting with your group, ready to practice your Line, and leave confident in your role

3

### **Meeting Day**

Know where to find your meeting on the schedule, arrive early, follow the Hook Line and Sinker format, and thank the Decision Maker

### Follow Up

Debrief with your Team and ensure the Decision Maker receives a follow up and a thank you from the group





## **Overview of Caucus Meetings**

We are meeting with 8 caucuses!

The word "caucus" generally refers to a group of legislators who come together in a formal association to pursue a common interest in specific issues and usually consist of legislators from more than one political party.

Each caucus has a mission to identify key issues, promote equity, and advocate for advancement on behalf of the interests of a specific community (i.e., Latino, AAPINH, women, etc.).



## Legislative Caucus Meetings

| Caucus   | Chair  | Meeting Leads      | Date/Time                  |
|--|--|--------------------|----------------------------|
| Asian Pacific Islander Legislative Caucus (Closed meeting)               | Senator Richard Pan (6 <sup>th</sup> SD)             | Rod Lew            | 5/18 (Wednesday)<br>1:00pm |
| Environmental Legislative Caucus Senator Ben Allen (26 <sup>th</sup> SD) |  | Efraim Lopez       | TBD                        |
| Latino Legislative Caucus  | Senator Maria Elena Durazo (24 <sup>th</sup> SD)     | Rosendo Iniguez    | TBD                        |
| Legislative Black Caucus<br>(Closed meeting)                             | Senator Steven Bradford (35 <sup>th</sup> SD)        | Y'Lonn Burris      | 5/17 (Tuesday)<br>3:00pm   |
| Legislative LGBTQ Caucus   | Assemblymember Evan Low (28 <sup>th</sup> AD)        | Isaias Guzman      | тво                        |
| Legislative Rural Caucus   | Assemblymember Frank Bigelow, Chair (AD 05)          | Amber Morris       | 5/18 (Wednesday)<br>1:00pm |
| Legislative Women's Caucus   | Assemblymember Cristina Garcia (58 <sup>th</sup> AD) | Kim Homer-Vagadori | 5/18 (Wednesday)<br>2:00pm |
| Select Committee on Native American Affairs (Closed meeting)             | Assemblymember James C. Ramos (AD 40)                | Ravena Soto        | 5/17 (Tuesday)<br>2:00pm   |



## NAVIGATING THE EVENT



CALIFORNIA TOBACCO ENDGAME CENTER FOR ORGANIZING AND ENGAGEMENT A project of the American Heart Association.

## Navigating I&E Days of Action

### **Event Platform**

- "Zoom Events": centralized location of all sessions with descriptions, speaker bios, and links to join sessions.
- The event platform is where I&E Virtual Days of Action will take place – schedule of events, specific sessions like legislative meetings, caucus meetings, etc.

## **Tobacco Endgame Website**

- Centralized location on organizingtoedntobacco.org for all resources needed for the event, social media messages and full library of all event documents and important links.
- Talking points, leave behind, legislative meeting and caucus meeting schedule, etc.



## Navigating I&E Days of Action **Event Platform**

**zoom**events

- You will receive a registration email soon
- Add the event to your calendar
- Join by; clicking the link in your email, calendar entry, or ticket on your zoom events account
- The link is uniquely yours and will • not work for someone else



### **CALIFORNIA TOBACCO ENDGAME CENTER FOR** ORGANIZING AND ENGAGEMENT

A project of the American Heart Association

May 17 - 18 - Starts in 20 days Information and Education Virtual Days of Action 은 Organized by Ryan Jurder American Heart Association This event is open to users located on this list of countries and regions. Users located outside of these countries or regions will not be able to register for this event C Favorit **Tickets Have Sold Out** 

Sign U

#### California Tobacco Endgame Center for Organizing and Engagement

#### This event will be recorded LIVE This event may be livestreamed

Information & Education Day is an annual event organized by the American Heart Association's Tobacco Endgame Cente for Organizing and Engagement to raise our voices against tobacco by educating the California Legislature about the impact tobacco has on our communities, our state. Ordinarily, I&E Day is a one day event held in Sacramento on the grounds of the State Capitol, but since 2020 it has been held as a virtual event in light of the COVID 19 pandemic . The 2022 I&E Day will also be 100% virtual, and it will be a two-day event, thus I&E Virtual Days of Action



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**CALIFORNIA TOBACCO** ENDGAME CENTER FOR ORGANIZING AND ENGAGEMENT A project of the American Heart Association

## Website Platform – Event Materials and Social Media

*Website will be fully updated by* 5/13!

Website – Bookmark this link!: https://organizingtoendtobacco.org /event/information-and-educationvirtual-days-of-action-2022/

Hashtags: #VoicesAgainstTobacco #BigBadTobacco

Links to:

- Event Social Media Messaging
- Digital Wall
- Event Materials Library

 CALIFORNIA TOBACCO
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 A project of the American Heart Association.
 Image: Contract of the American Heart Association.

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### Information and Education Virtual Days of Action 2022

05/17/22 @ 8:00 am - 05/18/22 @ 5:00 pm PDT

#### About I&E Virtual Days of Action

Information & Education Day is an annual event organized by the American Heart Association's Tobacco Endgame Center for Organizing and Engagement to raise our voices against tobacco by educating the California Legislature about the impact tobacco has on our communities, our state. Ordinarily, I&E Day is a one day event held in Sacramento on the grounds of the State Capitol, but since 2020 it has been held as a virtual event in light of the COVID 19 pandemic . The 2022 I&E Day will also be 100% virtual, and it will be a twoday event, thus I&E Virtual Days of Action.

Registration and participation in I&E Virtual Days of Action 2022 is open to all – CTCPfunded entities, Voluntary Health Organizations, and community groups and individuals who are working with local coalitions, and funded projects.

We look forward to seeing you at I&E Virtual Days of Action 2022.

Welcome to the Event Site where you will find Social Media and Event Materials which is a central repository of all documents on the Event. Check out the Event Social Media page which provides social media in a copy/paste format.

Event Social Media Event Materials



| Search Q  |
|---|
| I&E Virtual Days of Action 2022   |
| Social Media  |
| Event Materials   |
| Training Events   |
| Upcoming Events   |
| Past Events   |
| CALENDAR  |
| Information and Education Virtual Days<br>of Action 2022<br>05/17/22 @ 8:00 am - 05/18/22 @ 5:00 pm PDT |
| View All Events   |

## What we learned



### **GOALS & OBJECTIVES OF I&E Virtual Days**

Understand the goals and objective of I&E Days.

### **THEME & KEY MESSAGES**

Learn how to convey the Theme and Key Messages to legislators and staff.

### **ENGAGE LEGISLATIVE OFFICES**

Get comfortable with engaging legislators and their staff

### **NAVIGATING THE I&E EVENT PLATFORM**

Learn how to use and navigate the I&E Event Platform and website.

## Questions?



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## Up Next!

### Meeting Leads Training #2

• When: May 3, 1 - 2:00 p.m.

Social Media for I&E Virtual Day of Action w/TECC

• When: May 5, 1 - 2:30 p.m.

Feedback Survey

<u>https://www.surveymonkey.com/r/IEtraining2022</u>
 Website

https://organizingtoendtobacco.org/event/information-and-education-

virtual-days-of-action-2022/

Questions: Lindsay.Rothwell@heart.org

